FHS Mathematics and Statistics Part C 2018

Third Notice to Candidates
Trinity Term 2018

This notice summarises information about the examination. You should read this notice carefully. Details include:

1. Practical arrangements in the Examination Schools, including candidate numbers and handing in of scripts.
2. Procedures in the case of illegible or incomplete scripts, and illness
3. Notification of results.

Timetable
Your personal timetable showing your papers and the dates, times and location at which they will take place will be published online at least two weeks before your first examination. It is your responsibility to ensure that you sit the correct examination and misreading of information will not be considered an acceptable reason for non-attendance. If you have not received your timetable, or discover any problems such as a clash of papers, contact your college as soon as possible. The complete timetable is also posted on the Examination Schools website http://www.ox.ac.uk/students/academic/exams/timetables.

Conduct of Examination Sessions
All papers will be sat in the Examination Schools. You should arrive at the Schools 20 minutes before the start of each of your papers. You must take your University card with you to each examination and it must be displayed on your desk with the photograph side facing upwards. You may also take your individual examination timetable, provided you have not written on it or otherwise modified it. You must take writing equipment in a clear pencil case or bag (and a calculator if its use is permitted, as given in the second notice). Details of other items which you are permitted to take with you, and the list of disallowed items can be found online at: http://www.ox.ac.uk/students/academic/exams/guidance. Mobile phones and smart watches are included in the list of disallowed items and must not be taken into the examination room.

In the examination room, desks will be numbered and lists will be displayed throughout the reception areas as well as outside individual examination rooms, telling each candidate in which room and at
which desk they will take their examination in that session. On reaching your desk you should check
that the correct question paper has been provided but should not open the paper until the invigilator
declares the start of the examination.

You may not leave the examination room except with the permission of the invigilator. Candidates are
not permitted to leave during the first 30 minutes nor the last 30 minutes of an examination. You may
take your question paper with you at the end of the examination but no other paper may be removed
from the examination room.

**Queries during the Examination**
If you believe that a question is incorrect or ambiguous, you may ask the invigilator to communicate
with the Examiners. An Examiner or Assessor will be present for the first 30 minutes of each paper,
but you can raise queries even after they have left. Any correction or clarification given to you will be
announced to all candidates. Please note that the Examiners cannot assist you if you do not
understand a word or phrase on the examination paper, or give you any other advice about the
examination. If the Examiners cannot answer your question, you may write on your script what your
query is, and how you are interpreting the question.

**Scripts**
Booklets of unlined paper are provided. You may write on both sides of the paper. You should take
careful note of the rubric for each paper. It is essential that your **candidate number** be written
correctly and legibly on the front page of each answer booklet.

**You must start each question in a new booklet.**

**Handing- in of Scripts**
Read this section very carefully.

You must order your answer booklets by question number and secure with the treasury tag provided.
Then, on the front page of the top booklet, list the question numbers of the questions attempted. On
the front pages of each booklet, write the question number attempted in that booklet (or write ‘rough
work’). If you have not attempted any questions, you must hand in an empty booklet, with the front
page complete, stating that no questions were attempted.

**Rough work**
No special paper is provided for rough work. A separate answer booklet may be used for rough
working, and should be labelled as such: these booklets must be handed in at the end of the
examination. Alternatively, you may do rough working in the same booklet as your fair copy. In this
case you should cross through all rough working to indicate very clearly to the Examiners what is to
be marked and what is not.

**Illegible scripts**
Please write legibly and remember that you may not write in pencil, except to draw diagrams.
Examiners may require illegible scripts to be transcribed. The cost of transcription is charged to the
candidate.

**Illness**
If you are prevented by illness or other cause from attending any part of the examination you should
ensure that the Senior Tutor of your college is informed immediately. In the case of illness a medical
certificate will be required.
Notification of results
The examiners hope to finalise the results lists on Monday the 25th of June. After the 25th of June, in order to find out your results, you may log on to the Student Self Service at www.evision.ox.ac.uk using your Oxford Single Sign-On. Neither Schools staff, nor Department of Statistics staff, nor Mathematical Institute staff can give results over the telephone.

Prof Geoff Nicholls
Chair of Examiners
Department of Statistics
May 2018