

FHS Mathematics and Statistics Part B 2011

Second Notice to Candidates

This notice summarises information about the examination. You should read this notice carefully. You should also make sure that you read the general information about the conduct of University examinations sent to you by the Examination Schools.

Timetable

The timetable will have been sent to each candidate individually by the Examination Schools. The timetable is also posted on the Examination Schools website.

Conduct of Examination Sessions

All papers will be sat in the Examination Schools. You should arrive at the Schools at least 10 minutes before the start of each of your papers. **You must take your University card with you to each examination and it must be displayed on your desk with the photograph side facing upwards.** You may also take the examination timetable sent to you by Examination Schools, which has your candidate number on, provided you have not written on it or otherwise modified it. Candidates are permitted to take non-carbonated water in a spill-proof bottle into the examination room. Nothing else apart from writing equipment (and a calculator if its use is permitted, as given in the first notice) can be taken into the exam room unless permission has been granted by the Proctors. You must expect this rule to be rigorously enforced by the invigilators. *Mobile phones are included in this rule and must not be taken into the examination room.*

Desks will be arranged in numerical order and seating charts will be displayed throughout the reception areas as well as outside individual examination rooms and will show candidate and desk numbers. On reaching your desk you should check that the correct question paper has been provided but should not open the paper until the invigilator declares the start of the examination.

The invigilator will read out a list of instructions on procedure at the start of each examination. You should note in particular that you are not permitted to leave the examination room except with the permission of the invigilator. Candidates are not permitted to leave during the first 30 minutes nor the last 30 minutes of an examination. You may take your question paper with you at the end of the examination but no other paper may be removed from the examination room.

Presence of Examiners in the Examination Hall

It is required that an Examiner (or Assessor) be present for the first 30 minutes of each paper. If you believe that a question is incorrect or ambiguous, you may ask the invigilator to communicate with the Examiners. However, the Examiners cannot give you any other advice about the examination and any correction or clarification given to you will be announced to all candidates. After the first 45 minutes of each paper, no further corrections or clarifications will normally be announced. If after 45 minutes you believe a question is wrong, you should note this in your script, and answer the question as set.

Scripts

You may write on both sides of the paper in the booklets provided. Graph paper will be available. You should take careful note of the rubric for each paper.

It is essential that your candidate number be written correctly and legibly on the front page of each answer booklet. You must start each question in a new booklet.

Handing-in of Scripts

Read this section very carefully.

Half unit papers: you must order your answer booklets by question number and secure with the treasury tag provided. Then, on the front page of the top booklet, list the question numbers of the questions attempted.

Whole unit papers: these have two sections. You should first group the answer booklets for each section together, and arrange them within each section in numerical order. On the front page of each group of booklets, list the question numbers of the questions attempted in that section. If you have not attempted any questions in a particular section, you must hand in an empty booklet, with the front page completed, stating that no questions were attempted in that section. Finally, order the groups of booklets alphabetically by section, and secure them all together with the treasury tag provided.

Rough work

No special paper is provided for rough work. A separate answer booklet may be used for rough working, and should be labelled as such: these booklets must be handed in at the end of the examination. Alternatively, you may do rough working in the same booklet as your fair copy. In this case you should cross through all rough working to indicate very clearly to the Examiners what is to be marked and what is not.

Illegible scripts

Please write legibly. Examiners may require illegible scripts to be transcribed. The cost of transcription is charged to the candidate.

Illness

If you are prevented by illness or other cause from attending any part of the examination you should ensure that the Senior Tutor of your college is informed immediately. In the case of illness a medical certificate will be required.

Notification of results

The examiners hope to finalise the results lists on Monday 11 July. After 11 July, to find out your results you may log on to the Student Self Service at www.studsys.ox.ac.uk, using your Oxford Single Sign-On. The Senior Tutor of your college is also able to access the database. Neither Schools staff, nor Department of Statistics staff, nor Mathematical Institute staff can give results over the telephone. Students who will be completing their studies and graduating with a BA will automatically receive one copy of their final transcript from the Examination Schools.

Neil Laws
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Department of Statistics
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